

Request for Quotations (RFQ)

RFQ Number: RFQ No. **091-ACED003-002(B)-P-2019**

Issuance Date: September 18, 2019

Deadline for Offers: October 1, 2019

Description: Procurement of Greenhouses

For: Anaklia Community and Economic Development (ACED);

Funded By: United States Agency for International Development (USAID),
Anaklia Development Consortium (ADC)

Implemented By: Chemonics International Inc.

Point of Contact: Anaklia Community and Economic Development (ACED) at aced@zrda.ge

Section 1: Instructions to Offerors

Introduction: Anaklia Community and Economic Development (ACED) Program is a joint project of Anaklia Development Consortium (ADC) and USAID Zrda Activity. The main goal of the project is to promote the regional economic development of Anaklia/Zugdidi and its surrounding areas, support increase of the competitiveness and growth of MSMEs in the region, build and sustain a workforce qualified to meet the market demand for both port operations and the wider economy in the region and facilitate the development of community infrastructure necessary to the region. Overall, the Anaklia Community and Economic Development Program will provide support to communities in West Georgia to maximize their ability to capitalize on the coming economic development opportunities. Anaklia Community and Economic Development Program (ACED) is going to arrange 5 greenhouses in Anaklia's surrounding villages, where will be developed greenhouses for vegetables, herbs and flowers production. For these purposes, ACED requires the purchase of greenhouses (See more details below in **Section 3**).

The purpose of this RFQ is to solicit quotations for below listed greenhouses.

Offerors are responsible for ensuring that their offers are received by Anaklia Community and Economic Development Program (ACED) in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere with instructions described in this RFQ may lead to disqualification of an offer from consideration.

The Anaklia Community and Economic Development (ACED) Program reserves right to purchase the equipment from one or multiple vendors based on the received quotations and availability of quantity of the requested equipment.

1. **Offer Deadline and Protocol:** Offers must be received no later than **18:00 local Tbilisi time on October 1, 2019** by email or by hard copy delivery to the Zrda office. Any emailed offers must be emailed to **aced@zrda.ge**. Any hard copy deliveries must be stamped and signed by the offeror's authorized representative and delivered to the Zrda Office located at **#9 N. Ramishvili 1st Dead End Street, 3rd floor, Tbilisi**.

Please reference the RFQ number **091-ACED003-002(B)-P-2019** in any response to this RFQ. Offers received after the specified time and date will be considered late and will be considered only at the discretion of Anaklia Community and Economic Development (ACED) Program.

2. **Questions:** Questions regarding the technical or administrative requirements of this RFQ may be submitted no later than **15:00 local Tbilisi time on September 30, 2019** by email to **aced@zrda.ge**. Questions must be submitted in writing; phone calls will not be accepted. Questions and requests for clarification—and the responses thereto—that Anaklia Community and Economic Development (ACED) Program believes may be of interest to other offerors will be circulated to all RFQ recipients who have indicated an interest in bidding.

Only the written answers issued by Anaklia Community and Economic Development (ACED) Program will be considered official and carry weight in the RFQ process and subsequent

evaluation. Any verbal information received from employees of ACED or any other entity should not be considered as an official response to any questions regarding this RFQ.

3. **Specifications:** Anaklia Community and Economic Development (ACED) Program would like to receive the prices for the required items as it is indicated in **section 3** of this RFQ.
4. **Quotations:** Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, excluding delivery service fee. Pricing must be presented in Georgian Lari (GEL). Offers must remain valid for not less than ninety (90) calendar days after the offer deadline. Offerors are requested to provide quotations on their official quotation format on letterhead; in the event this is not possible, offerors may complete the table in Section 3.

In addition, Offerors responding to this RFQ are requested to submit the following:

- **Copy of their official registration or business license, in case of companies**
- **Or copy of their identification card, in case of physical person**

5. **Delivery:** Transportation of the items described in this RFQ is not required. However, as part of its response to this RFQ, each offeror is expected to provide an estimate (in calendar days) of the timeframe (after receipt of order) about the ability to supply the requested items. The timeframe presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract. Herewith, each offeror is expected to provide estimate cost of installation and transportation of the requested items to Anaklia/Zugdidi, Samegrelo Region.
6. **Source/Nationality/Manufacture:** All goods and services offered in response to this RFQ or supplied under any resulting award must meet **USAID Geographic Code 937** in accordance with the United States Code of Federal Regulations (CFR), [22 CFR §228](#). The cooperating country for this RFQ is Georgia.

Offerors may not offer or supply any commodities or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Burma (Myanmar), Cuba, Iran, North Korea, Sudan, Syria.

7. **Warranty:** Warranty service and repair within the cooperating country is required for all commodities under this RFQ. The warranty coverage must be valid on all commodities for a minimum of twelve (12) months after delivery and acceptance of the commodities, unless otherwise specified in the technical specifications. At the time that any commodity is transferred to the third-party within the cooperating country, all rights to warranty support and service shall be transferred with the commodity to the end-user.
8. **Taxes and VAT:** This procurement will be subject of VAT, tariffs, duties, or other levies imposed by any laws in effect in the Cooperating Country.
9. **Eligibility:** By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Anaklia Community and Economic Development (ACED) Program will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.

10. **Evaluation and Award:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and is determined via a trade-off analysis to be the best value based on application of the following evaluation criteria. The relative importance of each individual criterion is indicated by the number of points below:
- Technical – 30 points: Responsiveness to the technical specifications and requirements.
 - Delivery – 20 points: The speed of delivery.
 - After-Sales Service – 10 points: The ability for the offeror to provide after-sales services, including warranty and routine maintenance, particularly in the areas outside of the capital city. Service center(s) will be evaluated on ability to be equipped with tools, staffed with technical personnel, and stocked with spare parts for after-sales service.
 - Price – 40 points: The overall cost presented in the offer.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. Anaklia Community and Economic Development (ACED) Program reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, Anaklia Community and Economic Development (ACED) Program reserves the right to conduct any of the following:

- Anaklia Community and Economic Development (ACED) Program may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Anaklia Community and Economic Development (ACED) Program may issue a partial award or split the award among various suppliers, if in the best interest of the ACED.
- Anaklia Community and Economic Development (ACED) Program may cancel this RFQ at any time.

Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to the The Anaklia Community and Economic Development (ACED) Program for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners. The Anaklia Community and Economic Development (ACED) Program, at its sole discretion, will make a final decision on the protest for this procurement.

11. **Terms and Conditions:** This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Anaklia Community and Economic Development (ACED) Program to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

Section 2: Offer Checklist

To assist offerors in preparation of proposals, the following checklist summarizes the documentation to include an offer in response to this RFQ:

- ☐ Cover letter, signed by an authorized representative of the offeror (see Section 4 for template)
- ☐ Official quotation, including specifications of offered equipment (see Section 3 for example format)
- ☐ Copy of offeror's registration or business license (see Section 1.5 for more details)

Section 3: Specifications and Technical Requirements

The table below contains the technical requirements of the commodities/services. Offerors are requested to provide quotations containing the information below on official letterhead or official quotation format. In the event this is not possible, offerors may complete this Section 3 and submit a signed/stamped version to the Anaklia Community and Economic Development (ACED) Program.

Line Item	Description and Specifications		Qty	Items and Specifications Offered	Unit Price GEL	Total Price GEL
1	<p>Greenhouse type: Tunnel</p> <p>-The greenhouse should made of galvanized steel pipes, thickness not less than 2.5 mm;</p> <p>- Arch: galvanized pipes, thickness not less than 2.5 mm thickness;</p> <p>- Total structure height: 3.5m – 4.5 m;</p> <p>- Side height: 1.8 – 2.3 m;</p> <p>- Poly-lockers: metal or metal combined with plastic;</p> <p>- Distance between arch not more than 3m;</p> <p>- Wind load strength not less than: 120 km/h</p> <p>-Snow load capacity: not less than 25kg/m²</p> <p>- Rust free: not less than 10 years;</p> <p>- One central door;</p>	<p>სათბურის ტიპი: გვირაბის ფორმის;</p> <p>-სათბური უნდა დამზადდეს გალვანიზებული ფოლადის მილებისგან, არა უმცირეს 2.5 მმ სისქისა;</p> <p>- თალი: გალვანიზებული მილები, არა უმცირეს 2.5 მმ სისქისა;</p> <p>- მთლიანი კონსტრუქციის სიმაღლე: 3.5-4.5მ;</p> <p>- გვერდის სიმაღლე: 1.8-2.3მ;</p> <p>- სამაგრი პროფილები: მეტალი ან მეტალთან კომბინირებული პლასტიკატი;</p> <p>- თაღებს (რიგელებს) შორის დაშორება არა უმეტეს 3მ;</p> <p>- ქარის დატვირთვა არა უმცირეს 120 კგ/სთ-ში;</p> <p>- თოვლის დატვირთვა არა უმცირეს 25კგ/მ²</p> <p>- უჟანგავი: არა უმცირეს 10 წლის გარანტიით;</p>	1 unit	<p>200 m2</p> <p>Greenhouse Construction</p> <p><u>200წ</u></p> <p><u>სათბურის კონსტრუქცია</u></p>		

		- ერთი ცენტრალური კარი				
	Transportation	ტრანსპორტირება				
	Installation	მონტაჟი				
	Total	სულ				
2	<p>Greenhouse type: Tunnel</p> <p>- The greenhouse should made of metal construction, thickness not less than 2.0 mm covered with anti-corrosive paint;</p> <p>- Arch: metal pipes/square pipes, thickness not less than 2.0 mm thickness, covered with anti-corrosive paint;</p> <p>- Poly-lockers: metal or metal combined with plastic;</p> <p>- Total structure height: 3.5m – 4.5 m;</p> <p>- Side height: 1.8 – 2.3 m;</p> <p>- Distance between arch not more than 3m;</p> <p>- Wind load strength not less than: 120 km/h</p> <p>- Snow load capacity: not less than 25kg/m2</p> <p>- Rust free: not less than 10 years;</p> <p>- Ventilation: Roll-up sidewall;</p> <p>- One central door;</p> <p>- Insect nets for side wall;</p> <p>- Cover: Polyethylene film thickness not less than 150 microns,</p>	<p>სათბურის ტიპი: გვირაბის ფორმის;</p> <p>-სათბური უნდა დამზადდეს მეტალის კონსტრუქციისგან, არა უმცირეს 2 მმ სისქისა;</p> <p>დაფარული ანტიკოროზიული საღებავით;</p> <p>- თალი: მეტალის მილები/კვადრატული მილები, არა უმცირეს 2 მმ სისქისა,</p> <p>დაფარული ანტიკოროზიული საღებავით;</p> <p>- სამაგრი პროფილები: მეტალი ან მეტალთან კომბინირებული პლასტიკატი;</p> <p>- მთლიანი კონსტრუქციის სიმაღლე: 3.5-4.5მ;</p> <p>- გვერდის სიმაღლე: 1.8-2.3მ;</p> <p>- თაღებს (რიგელებს) შორის დაშორება არა უმეტეს 2.5მ;</p> <p>- ქარის დატვირთვა არა უმცირეს 120 კმ/სთ-ში;</p> <p>- თოვლის დატვირთვა არა უმცირეს 25კგ/მ²</p> <p>- უჟანგავი: არა უმცირეს 10 წლის გარანტიით;</p> <p>- ვენტილაცია: ასაწვევი გვერდითა კედელზე;</p> <p>- ერთი ცენტრალური კარი;</p> <p>- მწერებისგან დამცავი ბადე გვერდითა</p>	1 unit	<p>150 m²</p> <p>Greenhouse materials</p> <p><u>150მ²</u></p> <p><u>სათბურის მასალები</u></p>		

	<p>With UVA and IR protection Anti-fog/Anti-drip/Anti-mist; - Film durability not less than 4 years; - Irrigation systems: drip with pump, filter (suitable for well water)</p>	<p>კედელზე; - საფარი/გადახურვა: პოლიეთილენის ფირი, არა უმცირეს 150 მიკრონის სისქისა, ულტრაიისფერი და ინფრა წითელი სხივებისგან დაცვით; ნისლის საწინააღმდეგო/წვეთი ს საწინააღმდეგო/ბურუსის საწინააღმდეგო; - ფირის გამძლეობა არა უმცირეს 4 წლისა; - საირიგაციო სისტემები: სარწყავი ტუმბოთი, ფილტრით (ჭის წყალზე გათვლილი)</p>				
	Transportation	ტრანსპორტირება				
	Installation	მონტაჟი				
	Total	სულ				
3	<p>Greenhouse type: Tunnel -The greenhouse should made of metal construction, thickness not less than 2.0 mm covered with anti-corrosive paint; - Arch: metal pipes/square pipes, thickness not less than 2.0 mm thickness, covered with anti-corrosive paint; - Total structure height: 3.5m – 4.5 m; - Side height: 1.8 – 2.3 m; - Poly-lockers: metal or metal combined with plastic;</p>	<p>სათბურის ტიპი: გვირაბის ფორმის; -სათბური უნდა დამზადდეს მეტალის კონსტრუქციისგან, არა უმცირეს 2 მმ სისქისა; დაფარული ანტიკოროზიული საღებავით; - თალი: მეტალის მილები/კვადრატული მილები, არა უმცირეს 2 მმ სისქისა, დაფარული ანტიკოროზიული საღებავით; - მთლიანი კონსტრუქციის სიმაღლე: 3.5-4.5მ; - გვერდის სიმაღლე: 1.8-2.3მ; - სამაგრი პროფილები: მეტალი ან მეტალთან კომბინირებული</p>	1 unit	<p>500 m² Greenhouse Construction</p> <p><u>5000\$</u> სათბურის კონსტრუქცია</p>		

	<ul style="list-style-type: none"> - Distance between arch not more than 2.5m; - Wind load strength not less than: 120 km/h - Snow load capacity: not less than 25kg/m² - One central door; 	<ul style="list-style-type: none"> პლასტიკატი; - თაღს შორის დაშორება არა უმეტეს 2.5მ; - ქარის დატვირთვა არა უმცირეს 120 კმ/სთ-ში; - თოვლის დატვირთვა არა უმცირეს 25კგ/მ² - ერთი ცენტრალური კარი; 				
	Transportation	ტრანსპორტირება				
	Installation	მონტაჟი				
	Total	სულ				
4	<ul style="list-style-type: none"> - Cover: Polyethylene film thickness not less than 150 microns, With UVA and IR protection Anti-fog/Anti-drip/Anti-mist; - Film durability not less than 4 years; 	<ul style="list-style-type: none"> -გადახურვა: პოლიეთილენის ფირი არა უმცირეს 150 მიკრონი სისქისა; ულტრაიისფერი და ინფრაწითელი სხივებისგან დაცვით, ნისლის საწინააღმდეგო/წვეთების საწინააღმდეგო/ბურუსის საწინააღმდეგო; -ფირის გამძლეობა არა უმცირეს 4 წლისა 	330m ²	Greenhouse Accessories		
	<ul style="list-style-type: none"> - Poly-lockers: metal or metal combined with plastic; 	<ul style="list-style-type: none"> -სამაგრი პროფილები: მეტალი ან მეტალთან კომბინირებული პლასტიკატი; 	50 meters / მეტრი			
	<ul style="list-style-type: none"> -Shade net, light limitation level 35-55%; UV protection against radiation, Shelf life; not less than 5 years; Weight (GSM): 80-120 gram per m2. 	<ul style="list-style-type: none"> -საჩრდილობელი ბადე, სინათლის 35-55%-ით შეზღუდვით; ულტრაიისფერი სხივებისგან დამცავი; რადიაციისგან დამცავი; შენახვის ვადა არა უმცირეს 5 წლისა; წონა: 80-12-გრამი მ²-ზე. 	330m ²			

	Transportation	ტრანსპორტირება				
	Installation	მონტაჟი				
	Total	სულ				
5	Metal square pipes (50mmX50mm), thickness not less than 3mm	მეტალის კვადრატული მილები (50მმX50მმ), არა უმცირეს 3 მმ სისქისა	120m	Greenhouse Accessories		
	Metal square pipes (40mmX20mm), thickness not less than 2mm	მეტალის კვადრატული მილები (40მმX20მმ), არა უმცირეს 2 მმ სისქისა	700m			
	Centrifugal Shutter System Greenhouse Exhaust Fan - CMM not less than 180 m ³ /minute, Galvanized metal, 220v 380 v	ვენტილაცია გამწოვი - წარმადობა არა უმცირეს 180 მ ³ /წთ-ში, გალვანიზებული მეტალი 220v 380 v	1			
	Transportation	ტრანსპორტირება				
	Installation	მონტაჟი				
	Total	სულ				
	Subtotal:					
	Delivery Costs:					
	Installation Costs:					
	Other Costs (Describe: _____):					
	GRAND TOTAL GEL:					

Delivery time (after receipt of order): _____ calendar days

Payment terms: _____

Length of warranty on offered equipment: _____ years

Section 4: Offer Cover Letter

The following cover letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the offeror:

To: The Anaklia Community and Economic Development (ACED) Program
#9 N. Ramishvili Street 1st Dead End, 3rd floor, Tbilisi

Reference: RFQ No. **091-ACED003-002(B)-P-2019**

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced RFQ. Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFQ. We further certify that the below-named firm—as well as the firm’s principal officers and all commodities and services offered in response to this RFQ—are eligible to participate in this procurement under the terms of this solicitation and under USAID regulations.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

- We have no close, familial, or financial relationships with any Anaklia Community and Economic Development (ACED) Program staff members;
- We have no close, familial, or financial relationships with any other offerors submitting proposals in response to the above-referenced RFQ; and
- The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- All information in our proposal and all supporting documentation is authentic and accurate.
- We understand and agree to Anaklia Community and Economic Development (ACED) Program’ prohibitions against fraud, bribery, and kickbacks.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: _____

Name and Title of Signatory: _____

Date: _____

Company Name: _____

Company Address: _____

Company Telephone and Website: _____

Company Registration or Taxpayer ID Number: _____

Does the company have an active bank account (Yes/No)? _____

Official name associated with bank account (for payment): _____